

Please complete the form below and return to Putrade Property Management Sdn Bhd
Putra World Trade Centre, 41 Jalan Tun Ismail, 50480, Kuala Lumpur
Telephone Number : 603 - 2614 6999 / Fax Number : 603 - 2614 6330 / 603 - 4043 3777

Company : _____
 Address : _____
 Contact Person : _____
 Telephone No : _____ Fax No : _____
 Event Title : _____ Room / Booth No : _____
 Date / Time (from) : _____ Date / Time (to) : _____
 No of days : _____ e-mail address : _____

I am pleased to confirm our order for the following items : - w.e.f 1 April 2015

Category	Oty	Services	Charges (RM)	Unit (RM)
Exhibition and Conference		Internet Access of 10Mbps (One Day)	990.00	
		One (1) Share Hub		
		System Monitoring for 24 Hours		
		Standby Services (First Day Only)		
Optional		On Call Services (Subsequent Days)		
Optional		Additional or Subsequent Day (s)	290.00 per day	
Optional		LAN Wiring	150.00 (10M)	
		Switch Hub (Rental Basis)	900.00 per duration	
Optional		WiFi (Est 30-40 WiFi Connection)	550.00 per duration	
Late order surcharge 20%				
Sub total				
GST @ 6%				
Grand total				

Please tick :-

- I / We enclosed a bankdraft cashier order / cheque cash amounting to RM.....
 I / We have transferred the amount of RM..... (inclusive of remittance bank charges) to Putrade's Bank Account detailed below and agree to the terms and conditions stated below.

Terms & Conditions

- Order must be made as least two weeks prior to the event date with full payment to ensure availability.
- Each dedicated connection (10Mbps) is limited to a maximum of 10 PCs / Terminal
- A sum of 50% of total payment made / due will be forfeited /charged for cancellation less than 72 hours to event date.
- All payment are to be in favour of Putrade Property Management Sdn Bhd and must accompany with this order form.
- Organiser / Exhibitors which acquire this services would not be allowed to resell to other parties.
- Details of Putrade's Bank Account for transfer of payment :-

Name of Account : Putrade Property Management Sdn Bhd
 Account Number : 1420 - 000 3993 - 05 - 7 / Swift Code CIBBMYKL
 Name of Bank : CIMB Bank Berhad
 Bank Address : Putra World Trade Centre Branch, Level 2, Convention Complex
 41 Jalan Tun Ismail, 50480, Kuala Lumpur.

Name : _____
 Designation : _____
 Date : _____ Signature & Company Rubber Stamp

**SERVICES WILL ONLY BE RENDERED
UPON RECEIPT OF FULL PAYMENT**